

MEMORANDUM OF UNDERSTANDING
BETWEEN

UNIVERSITY OF MARYLAND SYSTEM AND FACTORY GROUP

[REDACTED]

NOT A PART OF A MARYLAND UNIVERSITY

MEMORANDUM OF UNDERSTANDING BETWEEN THE UNIVERSITY OF

~~MEMPHIS AND THE NATIONAL INSTITUTE OF ENVIRONMENTAL HEALTH SAFETY AND PUBLIC HEALTH SERVICE~~

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The University of Memphis and the National Institute of Environmental Health Safety and Public Health Service

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Periodic offerings:

1. HMGT 301Online – Front Office Management

2. HMGT 302Online – Human Resources Management

3. HMGT 303Online – Business Law

4. HMGT 304Online – Business Ethics

5. HMGT 305Online – Business Communication

6. HMGT 306Online – Business Writing

7. HMGT 307Online – Business Research

8. HMGT 308Online – Business Statistics

9. HMGT 309Online – Business Calculus

10. HMGT 310Online – Business English

11. HMGT 311Online – Business History

12. HMGT 312Online – Business Geography

13. HMGT 313Online – Business Economics

14. HMGT 314Online – Business Law II

15. HMGT 315Online – Business Law III

16. HMGT 316Online – Business Law IV

17. HMGT 317Online – Business Law V

18. HMGT 318Online – Business Law VI

19. HMGT 319Online – Business Law VII

20. HMGT 320Online – Business Law VIII

21. HMGT 321Online – Business Law IX

22. HMGT 322Online – Business Law X

23. HMGT 323Online – Business Law XI

24. HMGT 324Online – Business Law XII

25. HMGT 325Online – Business Law XIII

26. HMGT 326Online – Business Law XIV

27. HMGT 327Online – Business Law XV

28. HMGT 328Online – Business Law XVI

29. HMGT 329Online – Business Law XVII

30. HMGT 330Online – Business Law XVIII

31. HMGT 331Online – Business Law XIX

32. HMGT 332Online – Business Law XX

33. HMGT 333Online – Business Law XXI

34. HMGT 334Online – Business Law XXII

35. HMGT 335Online – Business Law XXIII

36. HMGT 336Online – Business Law XXIV

37. HMGT 337Online – Business Law XXV

38. HMGT 338Online – Business Law XXVI

39. HMGT 339Online – Business Law XXVII

40. HMGT 340Online – Business Law XXVIII

41. HMGT 341Online – Business Law XXIX

42. HMGT 342Online – Business Law XXX

43. HMGT 343Online – Business Law XXXI

44. HMGT 344Online – Business Law XXXII

45. HMGT 345Online – Business Law XXXIII

46. HMGT 346Online – Business Law XXXIV

47. HMGT 347Online – Business Law XXXV

48. HMGT 348Online – Business Law XXXVI

49. HMGT 349Online – Business Law XXXVII

50. HMGT 350Online – Business Law XXXVIII

51. HMGT 351Online – Business Law XXXIX

52. HMGT 352Online – Business Law XL

53. HMGT 353Online – Business Law XLI

54. HMGT 354Online – Business Law XLII

55. HMGT 355Online – Business Law XLIII

56. HMGT 356Online – Business Law XLIV

57. HMGT 357Online – Business Law XLV

58. HMGT 358Online – Business Law XLVI

59. HMGT 359Online – Business Law XLVII

60. HMGT 360Online – Business Law XLVIII

61. HMGT 361Online – Business Law XLIX

62. HMGT 362Online – Business Law L

63. HMGT 363Online – Business Law LI

64. HMGT 364Online – Business Law LII

65. HMGT 365Online – Business Law LIII

66. HMGT 366Online – Business Law LIV

67. HMGT 367Online – Business Law LV

68. HMGT 368Online – Business Law LVI

69. HMGT 369Online – Business Law LVII

70. HMGT 370Online – Business Law LVIII

71. HMGT 371Online – Business Law LIX

72. HMGT 372Online – Business Law LX

73. HMGT 373Online – Business Law LXI

74. HMGT 374Online – Business Law LXII

75. HMGT 375Online – Business Law LXIII

76. HMGT 376Online – Business Law LXIV

77. HMGT 377Online – Business Law LXV

78. HMGT 378Online – Business Law LXVI

79. HMGT 379Online – Business Law LXVII

80. HMGT 380Online – Business Law LXVIII

be responsible for awarding, managing, and reporting all applicable federal, state, institutional, and other financial aid.

- b. NDMU will be billed directly by UMES at the established part-time in-state or out-of-state rates for UMES tuition and fees prevailing at the time of course registration through a submitted invoice that indicates the student's name and the course(s).
- c. NDMU will submit directly to UMES, within 30 days of receiving each invoice, payment of the requested amount on the invoice, pending confirmation of student enrollment in the course for which the billing has occurred.
- d. The student will receive the financial aid package and award through NDMU.
- e. UMES and NDMU agree to use the process outlined in Appendix A related to billing of NDMU students

5. Term and Renewal

- a. This MOU shall have an initial term of one (1) year beginning on August 1, 2018. Unless terminated pursuant to the terms outlined below, this MOU is self-renewing and the program will renew each year for five years. At the end of the fifth year, a new program MOU will be signed if both parties desire that the partnership continue.
- b. The institutions agree to review the MOU and all appendices on a biennial basis or sooner, if needed.
- c. Modification of this agreement must be made between the institutions in writing and

signed by all parties, and incorporated by reference into this document.

6. Termination Clause

- a. Either party may terminate this Agreement at the end of the initial term or during a renewed term by giving the other party at least one (1) year prior written notice.
- b. This MOU may be terminated by either party at any time due to a material default of its terms by the other as long as the default has not been cured within a ninety (90) day period from written notice of the default.

7. General Provisions

[REDACTED]

shall be made to:

If to the University of Maryland Eastern Shore:
Dr. Kate Brown
Interim Dean, School of Business and Technology
(410) 651-7596

If to Notre Dame of Maryland University:
Dr. Debra Franklin

IN WITNESS WHEREOF, the parties hereto for themselves, their successors and assigns have set their hand and seal on the day and year first above written.

NOTRE DAME UNIVERSITY OF
MARYLAND

UNIVERSITY OF MARYLAND
EASTERN SHORE

Marv Ph.D.

B. Bell. Ph.D.

President

President

S. Sharon, Ph.D.
Interim Provost and Vice President for
Academic Affairs

D. Whitehead, Ph.D.
Interim Provost and Vice President for
Academic Affairs

Debra Franklin, Ph.D.
Dean, School of Arts, Sciences, and Business

Ph.D.
Interim Dean, School of Business and
Technology

6 2018

26 2018

Date:

Date:

Appendix A. Admissions, Registration, and Billing Detail

1. Admission – Student Cohorts Enrolling at UMES in the Fall

- a. In the spring semester prior to fall enrollment at UMES, NDMU students must complete the UMES Non-Degree Application for Admission and Residency.

Information Form (

- b. NDMU students will not be required to submit an application fee. However, they must use their NDMU e-mail address on the application.
- b. NDMU is to collect all non-degree applications and residency forms.
- c. NDMU is to complete the Hospitality Course Collaboration Semester Student File with the following information for each student:
 - i. Name (first and last)
 - ii. New student status (yes/no)
 - iii. Non-degree application included (yes/no)
 - iv. Residency form included (yes/no)
 - v. Term and year
 - vi. UMES course prefix and course number
- d. NDMU to send completed file as well as all completed non-degree applications and residency forms in a password-protected PDF file to Dr. Kate Brown via e-mail.
- e. Dr. Brown will send the documents to the UMES Office of Admissions and

4. Billing and Student Accounts

- a. After the NDMU students have been registered for the identified course, the Office of the Registrar will send the UMES Comptroller's Office the Hospitality Course Collaboration Semester Student File.
- b. The Comptroller's Office will generate a billing roster after the UMES enrollment census data with its 3rd party billing company.

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